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Cc: [Podalsky, Laura](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)
Subject: Music 5802
Date: Friday, November 3, 2023 4:18:00 PM
Attachments: [image001.png](#)

Good afternoon,

On Wednesday, October 25th, the Arts and Humanities 2 Subcommittee of the ASC Curriculum Committee reviewed a new course proposal for Music 5802.

The Subcommittee unanimously approved the request with two recommendations, one contingency, and one comment:

- **Contingency:** The Arts and Sciences Curriculum Committee recently updated the list of required syllabus statements for all syllabi to include a statement on religious accommodations. This new, required statement is a result of a directive by the Executive Vice President and Provost and can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#).
- *Recommendation:* The Subcommittee recommends the unit eliminate the term “passing” in regard to the prerequisites. If the department would like the course to be open to students who simply passed the prerequisites, the Subcommittee recommends using the following phrasing: “Prerequisite: Music 4500.01”. If the department would like the course to be open to students who passed the prerequisites with a high enough mark to receive credit in their major, the Subcommittee recommends using the following phrasing: “Prerequisite: Music 4500.01 with a grade of C- or higher”. This is because a D is technically passing but is not high enough to count toward a degree program. [Syllabus pg. 2]
- Comment: The Subcommittee notes that the registrar cannot program separate prerequisites for undergraduate and graduate students. Because of this, the school’s prerequisites should be listed as follows: “Grade of C- or higher in Music 3442; or Graduate Standing AND a passing score on the Graduate Entrance Assessment in Music Theory; or Graduate Standing AND a grade or C- of higher in Music 4500.01; or permission of the instructor” (provided, as noted in point b above, that the School indeed intends for “passing” to mean “C- or higher”). The Subcommittee also notes that though it can be listed as a prerequisite, the testing requirement cannot be electronically enforced by the registrar. [Syllabus pg. 1]
- *Recommendation:* The Subcommittee recommends that the department use the most recent version of the Student Life Disability Services Statement, which was updated to reflect the university’s new COVID-19 policies in August 2023. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus pg. 4]

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught.

I will return Music 5802 to the department queue via curriculum.osu.edu in order to address the

Subcommittee's requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Laura Podalsky (faculty Chair of the A&H2 Subcommittee; cc'd on this e-mail), or me.

Best,
Jennifer



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Pronouns: she/her/hers